

Community Shop Assistant Manager Pitton Community Shop

Based in Pitton, near Salisbury

Salary: £13,740 for 20 hours per week

Permanent contract

We require a proactive and enthusiastic Assistant Manager, with excellent customer service skills, to help run our new community shop, Post Office and café in Pitton.

Pitton Community Shop is run by a not-for-profit Community Benefit Society and will be staffed by a mix of paid and volunteer staff.

We are looking for a person with:

- Excellent customer service skills
- A good track record of achieving targets and delivering success
- A willingness to complete relevant Post Office and retail training
- Experience of working with and motivating volunteers
- Excellent organisational skills
- A good understanding of the local community

The Assistant Manager will be required to work 5-6 shifts across a 7-day trading week.

What will we offer you?

- 4 weeks annual leave plus statutory holidays
- 10% discount in the shop
- Training to support your continued development
- The opportunity to help grow the community shop from scratch

How to apply

To apply please send your CV and a covering letter to info@pittoncommunitystore.org

If you would like to have an informal conversation about the post before applying please email the above with contact details. Further information is available on our web site <https://pittoncommunitystore.org/job-opportunities/>

Closing Date:
30th June 2026

Interviews will take place in early July.